

These minutes have been approved by the Board of Athletic Training on March 8, 2024.

## Minutes of the February 27, 2024 Board of Athletic Training Video Conference Meeting

### **1. ROLL CALL**

Jessica Roberts, Chairperson, called the meeting of the Board of Athletic Training to order at 9:03 am on February 27, 2024, in the Goldenrod Conference Room, at the Nebraska State Office Building located at 301 Centennial Mall South, Lincoln, Nebraska. In accordance with Neb. Rev. Stat. 84-1411 of the Nebraska Open Meetings Act, copies of the agenda were e-mailed to the Board members and other interested parties, posted on the DHHS web site at <https://dhhs.ne.gov/licensure/Pages/Agendas-and-Minutes.aspx>, and posted in the Licensure Unit on February 14, 2024.

Roberts announced that this is an open meeting, and the Open Meetings Act is posted.

**Members Present:** The following members answered roll call:

Jessica Roberts, Chairperson (via Webex)  
Rebecca Docter, Secretary (via Webex)  
Mike Nicola, Vice-Chairperson (via Webex)

**Members Absent:**

Vanetta Early

**Others Present:**

Claire Covert-ByBee, Program Manager  
Kim Hitzel, Health Licensing Coordinator  
Suzanna Glover-Ettrich, DHHS (via Webex)  
T.J. O'Neill, Assistant Attorney General  
Dr. Douglas Vander Broek, DC, Board of Health Liaison  
Sean Loving, DHHS

### **2. ADOPTION OF AGENDA**

**MOTION:** Docter moved, seconded by Nicola, to adopt the agenda. Voting aye: Docter, Nicola, and Roberts. Voting nay: None. Motion carried.

### **3. REAFFIRMATION OF MAIL BALLOT**

Roberts stated that the minutes from the November 28, 2023, Board Meeting were adopted by mail ballot. Covert-ByBee confirmed that this is the opportunity for the Department to read into the minutes any votes taken by mail ballot between regularly scheduled Board meetings. Voting to approve the minutes from the November 28, 2023, Board meeting: Nicola, Docter, Early, and Roberts. The minutes were approved on December 5, 2023.

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#### **4. INVESTIGATIONAL AND CONFIDENTIAL REPORTS CLOSED SESSION**

**MOTION:** Nicola moved, seconded by Docter, to move into closed session at 9:07 a.m. to discuss confidential information and to protect the reputation of individuals named or referenced in such discussions. Voting aye: Nicola, Docter, and Roberts. Voting nay: none. Motion carried.

#### **5. BOARD RECOMMENDATIONS**

The Board returned to open session at 9:33 a.m. There were no board recommendations.

#### **6. Update on 172 NAC 17**

Covert-ByBee provided an update on the progress of 172 NAC 17. The chapter was presented to the Governor's office for final approval on 02/14/2024. Covert-ByBee will notify the board once any action has been taken.

#### **7. Update on New licensure Database**

Covert-ByBee stated all tasks are on time and the new database should be operational by the end of 2024 or early 2025.

#### **8. Election of Officers**

**Motion.** Roberts moved, seconded by Nicola to elect the following slate of officers: Jessica Roberts as Chair, Michael Nicola as Vice-Chair, Rebecca Docter as Secretary, Rebecca Docter as Educational Consultant, and Michael Nicola as Investigative Consultant

Voting Aye: Docter, Nicola, and Roberts. Voting Nay: none. Motion carried.

#### **9. Voting for Delegates for National Boards/Meetings**

**Motion:** Nicola moved, seconded by Roberts to appoint Rebecca Docter as a delegate for the BOC CARES Conference. Voting Aye: Docter, Nicola, and Roberts. Voting Nay: none. Motion carried.

#### **10. Per Diem Discussion**

**Motion:** Docter moved, seconded by Nicola to continue with the current Per Diem amount of \$50 for the day of the meeting. Voting Aye: Docter, Nicola, and Roberts. Voting Nay: none. Motion carried.

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### **11. Notice of Public Meeting**

**Motion.** Nicola moved, seconded by Docter to leave in place the current Notice of Publication. Voting Aye: Docter, Nicola, and Roberts. Voting Nay: none. Motion carried.

### **12. Legislative Update**

There are no updates currently.

### **13. Licensure Application Processing Report**

This report is presented for informational purposes only.

### **14. Topics for Next Meeting**

Topics to be included will be Regulation Adoption, BOC Conference, APR update, Legislative update, Public Comment and Regulation Updates.

### **15. Public Comment**

No public Comments

### **16. Adjournment**

There being no further business the meeting adjourned at 9:55 am

Respectfully submitted,

Rebecca Docter, Secretary