



Child Care Out of State Requests for Information

Out of State Requests for Criminal History Record Checks in Nebraska

Child Care agencies from outside of Nebraska may request criminal history record checks by doing the following:

- Go to <https://statepatrol.nebraska.gov/services/criminal-history-record-requests>
- There are three ways in which to request a Nebraska criminal history report:
 - You may request an online criminal history for a fee of \$15.50.
 - You may bring your completed Criminal History Record Request form along with a payment in the amount of \$12.50 (cashier's check, personal check or money order) in person to the Criminal Identification Division office.
 - Nebraska State Patrol
1600 Highway 2
Lincoln, NE 68502
 - You may mail a completed Criminal History Record Request form along with a payment in the amount of \$12.50 (cashier's check, personal check or money order) to the Criminal Identification Division.
 - Nebraska State Patrol, Criminal Identification Division
PO Box 94907
Lincoln, NE 68509-4907
- To submit in person or by mail, download and complete the Nebraska State Patrol Criminal History Record Request form.

For questions, contact the State Patrol General Information line at (402) 471-4545.

**Nebraska is not currently a participant in the National Fingerprint File or National Crime Prevention and Privacy Compact.*

Out of State Requests for State Agencies Seeking Child Abuse Information in Nebraska

- The Nebraska Department of Health and Human Services is the agency responsible for maintaining records in the Nebraska Adult and Child Abuse and Neglect Central Registry.
 - 301 Centennial Mall South
Lincoln, NE 68509
Dhhs.cfscentralregistry@nebraska.gov
402-471-9272
800-722-1715

To request a Nebraska Child Abuse and Neglect Central Registry check:

- Go to <https://dhhs.ne.gov/Pages/Abuse-and-Neglect-Central-Registry.aspx>

- Follow instructions for creating a Portal account. The Portal supports checks that Individuals submit on their own behalf, to determine if they are on the Nebraska Child and Adult Abuse and Neglect Central Registry, as well as checks by Individuals submitted through a Business or Organization.
- Central Registry checks are not accepted via Fax or Email.
- You may follow the steps below to request a check via USPS mail:
 - Complete a Central Registry Check Request Form (CFS-5)
 - Obtain a notarized signature on the Central Registry Check Request Form
 - If submitting your check for a Business or Organization:
 - Include the Business or Organization's Portal ID in order for results to be made available
 - If the Portal ID is not provided, results will be returned to the individual's address
 - Provide a \$2.50 check or money order to DHHS. (\$2.50 is the price per release form)
 - Mail the completed form to:
 - DHHS Accounting
 - PO Box 94906
 - Lincoln, NE 68509
- DHHS charges a fee in order to process a Central Registry check. Payment is required before any Check Request can be submitted to DHHS.

Description of information that may be included in a response to a CAN registry check (including substantiated instances of child abuse and neglect accompanied by the State's definition of "substantiated" instances of child abuse and neglect.

Interstate Sex Offender Registry (SOR) Check

Nebraska state law requires sex offenders to register with local law enforcement agencies as provided by the Sex Offender Registration Act. The Nebraska Sex Offender Registry is a free, public-facing site used to provide public notice and information about a registrant in an effort to protect communities.

- <https://sor.nebraska.gov/>