



## NOTICE OF VIRTUAL MEETING and AGENDA BOARD OF MEDICAL NUTRITION THERAPY

This meeting will be held via WebEx. The public is welcome to attend any Open Session discussion in the Lower Level, Goldenrod Room or as part of the Webex using this link:

<https://sonvideo.webex.com/sonvideo/j.php?MTID=m5f3eee4cb912dabbd640eb2bf817bdda>

or call in information is 1-408-418-9388 using meeting number of 2482 611 1842

AGENDA *Revision		Date Posted: 2.14.2024, 2.27.24
<p><b><u>Date and Time:</u></b> Wednesday February 28, 2024 11:00 am</p> <p><b><u>Location:</u></b> State Office Building 301 Centennial Mall South (14<sup>th</sup> and M Street) Lower Level, Sarpy Room Lincoln, Nebraska</p> <p><b><u>For Information Contact:</u></b> Carrie Oldehoft 402-471-4918 or dhhs.licensure2117 @nebraska.gov</p>	<ol style="list-style-type: none"> <li>1. <b>Call Meeting to Order and Roll Call</b> <b><u>Announcement:</u></b> There is a current copy of the Open Meetings Act on the table with staff and available on the website listed below</li> <li>2. <b>Adoption of Agenda</b></li> <li>3. <b>Approval of Minutes</b></li> <li>4. <b>Updates and Reports</b> <ol style="list-style-type: none"> <li>a. Regulations</li> <li>b. Statistics: Examinations, Licensing, Administrative Penalties, Renewals, Disciplinary and Non-Disciplinary Information, and School Report</li> </ol> </li> <li>5. <b>Annual Business</b> <ol style="list-style-type: none"> <li>a. Approval of Method of Noticing Meeting Agendas (Neb.Rev.Stat. 84-1407-1414)</li> <li>b. Board Member Per Diems &amp; Compensation Recommendations (Neb.Rev.Stat. §38-171)</li> <li>c. Board Goals for 2024 (Review By-Laws and Conviction Guidelines, Other?)</li> <li>d. Elections and Appointments                             <ul style="list-style-type: none"> <li>• Election of Officers and Appointment of Investigative Consultants; Assign new member mentor</li> </ul> </li> </ol> </li> <li>6. <b>Adjourn</b></li> </ol>	

**Nebraska Open Meetings Act: 84-1407 through 84-1414** <https://ago.nebraska.gov/open-meetings>

<p>All items known at the time of distribution of this agenda are listed. A current agenda is available at the Department of Health and Human Services, Division of Public Health, Licensure Unit and at the following website: <a href="https://dhhs.ne.gov/Licensure/Pages/Agendas-and-Minutes.aspx">https://dhhs.ne.gov/Licensure/Pages/Agendas-and-Minutes.aspx</a> <b>NOTICE:</b> If auxiliary aids or reasonable accommodations are needed for attendance at the meeting, please call the Licensure Unit at (402) 471-2117 (voice), or for persons with hearing impairments, please call the Nebraska Relay System at 711 (TDD), prior to the meeting date. Advance notice of 7 days is needed when requesting an interpreter.</p>	<p>2024 Meeting Dates: 1.10.2024-rescheduled 1.18.2024-rescheduled 2.2.2024 2.28.2024</p>
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**Item 4B**

**Active Licenses**

		<b>SUMMARY COUNT</b>
	<b>License Statuses:</b>	<b>Active</b>
<b>Profession</b>	<b>License Types</b>	
Medical Nutrition Therapist	Medical Nutrition Therapist	692
	<b>Grand Total</b>	<b>692</b>

**Examinations:**

No Reports

**Disciplinary and Non-Disciplinary Actions:**

No reports

**Renewals:** No Report

**Item #5**

38-171. Board; advisory committee or body; compensation; limitation; expenses.

Each member of a board shall, in addition to necessary traveling and lodging expenses, receive a per diem for each day actually engaged in the discharge of his or her duties, including compensation for the time spent in traveling to and from the place of conducting business. Traveling and lodging expenses shall be on the same basis as provided in sections [81-1174](#) to [81-1177](#). The compensation per day shall not exceed fifty dollars and shall be determined by each board with the approval of the department. Persons serving on an advisory committee or body under section [38-161](#) shall receive remuneration of expenses as provided in sections [81-1174](#) to [81-1177](#), including compensation for time spent in traveling to and from the place of conducting business, and a per diem of fifty dollars.

**For Board Consideration**

1. \$50 For 1 day of preparation for each meeting (investigations/applications).
2. \$50 Attending the Board meeting (in person or by conference call).
3. \$50 Each day of travel where overnight arrangements have been made (board meeting or national meeting).
4. \$50 Each day the member is representing the board at a national meeting of state licensing boards.
5. \$50 Regulation Hearing, Legislative Hearing, or other board related meetings when representing the Board (prior board approval required).

**PUBLIC MEETINGS; NOTICE AND AGENDA REQUIRED**

<https://ago.nebraska.gov/open-meetings>

**D. PUBLIC MEETINGS; NOTICE AND AGENDA REQUIRED.** Section 84-1411 sets out several requirements for the notice which must be given for a public meeting and for the agenda which must be prepared: (1) the public body must give **reasonable advance publicized notice** of the time and place of each meeting; (2) the notice must be transmitted to all members of the body and to the public; (3) the notice must contain an agenda of subjects known at the time of the publicized notice, or a statement that such an agenda, which must be kept continually current, is readily available for inspection at the principal office of the public body during normal business hours.

1. **Notice.** 2020 Neb. Laws LB 148, § 3 placed restrictions on certain public bodies with respect to publication of meeting notices. Under § 84-1411(1)(b)(i)-(iii), governing bodies of political subdivisions and their advisory committees must publish notice in a newspaper of general circulation within the public body’s jurisdiction and, if available, on the newspaper’s web site. Governing bodies of cities of the second class or villages and their advisory committees must either publish notice in a newspaper of general circulation within the public body’s jurisdiction and, if available, on the newspaper’s web site, or by posting written notice in three conspicuous public places in the city or village. The posting locations shall remain the same for each meeting. For all other public bodies, notice shall be given by a method designated by the public body. Governing bodies of political subdivisions and their advisory committees may, in addition to the requirements set out above, provide notice of their meetings by any other appropriate method designated by the public body. Section 84-1411(1)(c). Section 84-1411(1)(d) requires each public body to record the method(s) and date(s) of such notice in its minutes. Public bodies holding meetings by virtual conferencing, as provided in § 84-1411(2), must follow the meeting notification requirements in § 84-1411(2)(b)(i).

**These minutes have not been approved by the board**

**MINUTES OF THE MEETING OF THE  
BOARD OF MEDICAL NUTRITION THERAPY**

**February 2, 2024**

**1. ROLL CALL**

The Virtual Conferencing Meeting of the Board of Medical Nutrition Therapy was called to order by the Chair, Crystal Zabka Belsky, Lower Level -Goldenrod Room, Nebraska State Office Building, 301 Centennial Mall South, Lincoln, Nebraska, at 1:00 pm. Copies of the agenda were sent to the Board members, and other interested parties in accordance with the Nebraska Open Meetings Act, copies of the agenda were e-mailed to the Board members and other interested parties, posted on the DHHS web site at <https://dhhs.ne.gov/licensure/Pages/Agendas-and-Minutes.aspx>, and posted in the Licensure Unit on 1.23.2024

**Members Present:**

Kristy Anderson	-	Member
Crystal Zabka Belsky	-	Chair
Frink, Shannon	-	Member
Dodge, Melissa	-	Member

**Members Absent:**

Freestone, David	-	Member
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**Others Present:**

Ann Oertwich, Program Manager, Licensure Unit  
Carrie Oldehoeft Health Licensing Coordinator, Licensure Unit,  
TJ O’Neill, Assistant Attorney General, in room  
Julianne Lam – DHHS Attorney, Via WebEx

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**2. ADOPTION OF AGENDA**

**MOTION:** Frink moved, seconded by Anderson, to approve the agenda. A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge (4). Voting nay: None (0). Absent: Freestone (1), Vacant: (0) Motion carried.

**3. APPROVAL OF MINUTES**

**MOTION:** Anderson moved, seconded by Dodge, to approve the minutes. A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge (4). Voting nay: None (0). Absent: None (0), Abstain: Freestone (1) Vacant: (0) Motion carried.

**4. Updates and Reports**

- Oertwich updated the board with the update on board on regulation changes.  
Discussion regarding changes and suggestions on adding missing items to the updates.
- Statistics: Examinations, Licensing, Administrative Penalties, Renewals, Disciplinary and Non-Disciplinary Information, and School Report (attached to agenda)

2:23 Anderson exited call

**5. Annual Business**

Board deferred to next meeting due to no quorum

**6. ADJOURNMENT**

Next meeting will be in person on February 28, 2024 at 11:00 am, Zabka Belsky declared the meeting adjourned at 2:25 pm.

Respectfully Submitted,

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Kristy Anderson, Vice-chair  
Board of Medical Nutrition Therapy

Summarized by: Carrie Oldehoeft, Health Licensing Coordinator – Licensure Unit