**Letters of Support or Commitment**

Letters from agencies that are part of the sustainability plan should be included describing what part they will play in supporting the project beyond project funds. Applicants may include relevant letters of support from key personnel, collaborators, significant contributors, and/or organizations that do not have an active role in the project but believe the project will have a positive outcome. Applicants should also provide letters of commitment documenting contributions to the project. Letters must explain the organization’s role in the project including tasks and/or items to be provided. Applicable cash and/or in-kind contributions should appear as match on the Budget.

Examples:

Cash Commitments: “[Partner name] will provide $500 to pay for facility rental fees;” or

In-kind Commitments: “[Partner name] will waive facility rental fee ($250);”