FORM 2 – APPLICANT’S ORGANIZATIONAL OVERVIEW

*The Applicant’s Organization Overview section shall contain the following information about the Applicant. If the Application is a cooperative or joint venture between two or more entities, all information required in this section shall be provided for all entities, even if a new legal entity has been created or is planned to be created for the purposes of the Subaward.*

**Organization Information.** Applicant’s full legal name, including any other “doing business as” names, or any previous names the organization used. A Unique Entity Identifier (UEI) number shall be provided. A parent UEI number shall also be provided, if applicable.

**Summary of Federal Grants Experience.** A description of Applicant’s previous experience with receiving federal funds. This shall include, but not be limited to, experience receiving federal funds as a recipient or a subrecipient. Applicant should describe and demonstrate knowledge of the Uniform Grant Guidance / HHS Grants Guidance (as applicable), as well as any specific experience with the particular federal program and funding source that funds this RFA.

**Summary of Programmatic Experience.** A description of Applicant’s experience with the type of programming or work contained in the Project Description, or other relevant work.

**Personnel and Management.** Applicant shall provide a current organizational chart (including any sub-grantees) and specify the key management and administrative personnel who will be assigned to this project. Applicant will provide a description of how the applicant recruits and manages staff and volunteers.

**Agreements Terminated or Costs Disallowed.** Applicant must provide a summary of any agreements executed within the last five (5) years with federal awarding agencies or pass-through entities (either as grant agreements, cooperative agreements, subawards, or contracts) that:

* Were terminated for cause; or
* Where Specific Conditions were placed on Applicant (see 2 CFR § 200.208 or 45 CFR § 75.207).

*If an Applicant has been disbarred by the United States Federal government, it is not eligible to receive funding under this RFA.*