Department of Health & Human Services
DHHS
NEBRASKA

Nebraska Department of Health and Human Services

AGREEMENT FOR SUBSIDY
NONRECURRING ADOPTION EXPENSE REIMBURSEMENT

Child's Name Prior to Adoption _____

Child's Adopted Name _____

Birth Date _____

The following agreement has been entered into between the Nebraska Department of Health and Human Services and the adoptive parent(s).

Adoptive Parent(s) Name _____

Name _____

Address _____

Phone Number _____

I. General Provisions

The Nebraska Department of Health and Human Services is authorized by Title IV-E of the Social Security Act and Nebraska Revised Statutes, Section 43-117 and 43-118, to reimburse adoptive parents for nonrecurring adoption expenses. Such reimbursement can be made when the following conditions are met:

1. The child to be adopted has been determined to be eligible by the Department as approved on PS-560;
2. The child is not being adopted by a stepparent when the child's biological parent is present in the child's home;
3. The adoption does not violate any Nebraska laws;
4. Expenses to be reimbursed:
   One time only reimbursement for adoption costs including:
   - Reasonable and necessary adoption fees
   - Court costs,
   - Attorneys fees,
   - Fees for the adoption home study. (This fee is reimbursable only if the adoptive family is billed by the agency and ultimately liable for payment. A donation to the agency is not reimbursable),
   - Charges for health and/or psychological examination of adoptive parents and/or child,
   - Charges for agency supervision before finalization,
   - Reasonable costs for transportation, lodging and food for the child and adoptive parents when necessary to complete the placement or adoption process.

   Expenses that are not reimbursable are:
   - Expenses which are reimbursed from another source,
   - Agency fees which are not billed but are paid by a freewill offering or donation,
   - The cost of counseling for the adoptive family,
   - The one-time costs of remodeling the adoptive parent's home to accommodate the child,
   - The expense of ongoing medical coverage.
5. This agreement must be signed prior to the date of the final decree of adoption. All adoption expenses must be submitted along with a completed copy of Form PS-562 within two years after the date of the final decree of adoption. The Nebraska Department of Health and Human Services is not responsible for any adoption expenses submitted later than two years after the adoption finalization date.
6. If a child who is eligible for subsidy is placed in Nebraska from another state and that other state has an agreement for ongoing subsidy, that other state is responsible for the reimbursement of nonrecurring adoption expenses. If there is no agreement for ongoing subsidy, Nebraska will be responsible for the reimbursement of nonrecurring adoption expenses.
7. If required by statute, there must be an Interstate Compact on the Placement of Children(ICPC) agreement in place between the two states.
8. The Nebraska Department of Health and Human Services makes one payment only to the adoptive parent(s). This payment is not to exceed $1,500.

II. The adoptive parents agree to:

1. Submit only adoption expenses which have not been and are not being paid from any other source.
2. Submit as agency fees only those fees which the adoptive parent(s) is/are held responsible for payment, e.g., not agency fees/billings which are labeled as "freewill offering" or "donation".
3. Agree to submit receipts for all bills to be paid along with Form PS-562 within two years of the adoption finalization date.

III. The Department of Health and Human Services agrees to:

1. Reimburse the undersigned adoptive parent(s) for nonrecurring adoption expenses which meet the criteria in Section I, to be made in one single payment.

IV. Adoptive parents certify to the best of their knowledge their adoption of (Name of Adopted Child) _____ meets all requirements listed in Section I.

V. Adoptive parent(s) may appeal the agency's decision not to reimburse the adoption expenses. Such appeal will be in accordance with the rules and procedures of the Department's fair hearing and appeal process. Information can be obtained from the Adoption Specialist, Policy Section, Children and Family Services, Central Office, Nebraska Department of health and Human Services.

This agreement will remain in effect until the adoption expenses submitted and otherwise qualify have been paid by the Nebraska Department of Health and Human Services.

Adoptive Parent Printed Name	Adoptive Parent Signature	Date
Adoptive Parent Printed Name	Adoptive Parent Signature	Date
DHHS Staff Authorized To Approve, Policy Section, Children and Family Services		Date