

## **Instructions for Request for Data**

Applicant's request is subject to the permissions of Nebraska Statutes 81-663, et seq and Regulations found at 186 NAC 5.

1. If more than one research project is to be conducted from this data, then a separate approval request from the Institutional Review Board is necessary for each project.
2. If address information is used to geocode records, then the results of geocoding should be provided to the Nebraska Department of Health and Human Services prior to publication for review purpose.
3. It is required that the Nebraska Department of Health and Human Services and its medical record and health information registries receive written credit within any publication utilizing the data resulting from this request.
4. Applicant must provide the Division a copy of any reports or papers resulting from the research project.
6. Additional data may be requested by the Nebraska Department of Health and Human Services to assist in the review of your request for data. You may expect a determination as to whether the data will be released to you within three months from the date of your request.
7. Results of the research project which uses case specific and/or patient identifying data must be submitted to the Nebraska Department of Health and Human Services prior to any publication of such results or reports.
8. If there are previous contracts that are not fulfilled based on earlier data request, then DHHS has the right to limit or add restriction to any further request by the same principle investigator

Applicant acknowledges that he/she is receiving confidential data and that the wrongful publication or release of this confidential data obtained from the Nebraska Department of Health and Human Services or use of this data with the intent to deceive constitutes a criminal offense.

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Applicant's Signature

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Date